



**TOWN OF CALABASH  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, July 10, 2012—6:00 pm**

**AGENDA**

**CALL TO ORDER:** Mayor Knight

**PLEDGE TO FLAG:**

**ROLL CALL:**

**APPROVAL/ADJUSTMENT OF AGENDA:**

**PUBLIC HEARINGS:**

- 1) Regarding the proposed Amendment to Article 11, Note 6 of the Calabash Unified Development Ordinance (UDO) regarding setbacks for odd/irregular shaped lots and non conforming lots of record.

**MINUTES:**

1. Board of Commissioners Regular Meeting June 12, 2012-Open Session
2. Board of Commissioners Regular Meeting June 12, 2012-Closed Session
3. Board of Commissioners Special Meeting June 25, 2012-Open Session
4. Board of Commissioners Special Meeting June 25, 2012-Closed Session

**MAYOR'S COMMENTS:**

**PUBLIC COMMENTS #1:** (5 minutes per speaker)

**CORRESPONDENCE:**

1. NC Housing Finance Agency

**TOWN ADMINISTRATOR'S REPORT:** written report

**BUILDING INSPECTOR'S REPORT:** written report

**PLANNING & ZONING REPORT:** no report (no meeting)

**COMMITTEE/LIAISON REPORTS:**

1. Calabash Fire Department—Commissioner Walton
2. Finance—Commissioner DiStasio
3. Town & Merchant—Commissioner Nance
4. Calabash Community Services—Commissioner Buccilli

5. Stormwater—Commissioner Walton
6. Emergency Management Committee—Mr. Nance
7. Personnel—Commissioner Melahn
8. Long Range Planning—Mr. Nance/Com. Buccilli

**PUBLIC COMMENTS #2:** (2 minutes per speaker)

**OLD BUSINESS:**

1. **Discussion/Action** to consider approving the proposed amendment to the UDO, Article 11, Note 6 regarding setbacks for odd/irregular shaped lots and nonconforming lots of record. (Staff)

**PUBLIC COMMENTS #3:** (2 minutes per speaker)

**NEW BUSINESS**

1. **Discussion/Action** to consider approving an amended budget for the 2011/2012 Fiscal Year (Chuck Nance)
2. **Discussion** regarding the possibility of Brunswick County opening a Senior Center in Calabash (Mayor Knight)
3. **Discussion/Action** to consider authorizing the Town Administrator to prepare and mail a survey to Calabash residents to acquire interest/non-interest in having a Senior Center in Calabash (Mayor Knight/Chuck Nance)

**CLOSED SESSION:**

1. Pursuant to G.S 143-318.11 (a)(6) Personnel Matters/annual employee evaluation

**ACTION AS A RESULT OF CLOSED SESSION:**

**PUBLIC COMMENTS #4:** (3 minutes per speaker)

**BOARD COMMENTS:**

**ADJOURN:**

**TOWN OF CALABASH  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
Tuesday, July 10, 2012—6:00 PM**

**MINUTES**

The Calabash Board of Commissioners held a Regular Monthly Meeting on Tuesday, July 10, 2012, 6:00 PM at Town Hall, 882 Persimmon Road, Calabash, NC.

**MEMBERS PRESENT:** Mayor Mary Louise Knight, Commissioner Jody Nance, Commissioner Daria Buccilli, Commissioner Emily DiStasio, Commissioner Sandy Melahn, and Commissioner Charles Walton; all members were present.

**STAFF PRESENT:** Town Administrator Chuck Nance, Town Clerk Kelley Southward, Town Attorney H. Mac Tyson II, and Building Inspector/Code Enforcement Office Stanley Dills.

**GUESTS PRESENT:** There were approximately 15 guests in attendance.

**CALL TO ORDER/PLEDGE TO FLAG/ROLL CALL:** Mayor Knight called the meeting to order at 6:00 PM and introduced the new Town Attorney, Mr. Mac Tyson. The Pledge of Allegiance to the Flag was recited. Roll call was taken; attendance is reflected above.

**APPROVAL/ADJUSTMENT OF AGENDA:** Commissioner DiStasio said she would like to add Item #4 to New Business: "Discussion/Action regarding payment of ABC funds to the Calabash Fire Department and EMS". Mayor Knight asked to add several items of Correspondence: Devaun Park, Carolina Shores, and the Calabash EMS. *There being no other adjustments Commissioner DiStasio moved to approve the agenda, as amended, seconded by Commissioner Buccilli and unanimously carried.*

**PUBLIC HEARING:** Regarding the proposed amendment to Article 11, Note 6 of the Calabash Unified Development Ordinance (UDO) regarding setbacks for odd/irregular shaped lots and non-conforming lots of record.

*Commissioner DiStasio moved to open the public hearing seconded by Commissioner Buccilli and unanimously carried.*

**Speakers:**

1. Mr. Eric Witter of 1185 Jericho Road addressed the Board. Mr. Witter said he understands that there are a lot of lots in town that are non-conforming and that the Town is trying to allow people to make better/more reasonable use of their property. Mr. Witter noted that his lot is non-compliant as well as the lot adjacent to his property. He has reviewed the proposed remedies that can be made to setbacks, which as he understands were drafted by town staff. He was curious as to how these remedies relate to other towns of our size. He opined that these setback reliefs should not solely be made by the Zoning Administrator but rather continue using the Board of Adjustment for reliefs of this nature. When the remedies are applied it is the applicant who will be happy; they receive the relief they were seeking. Mr. Witter was concerned about adjacent property owners. He noted that when there is a Board of Adjustment hearing neighboring property owners are notified and given a chance to provide input on proposed changes before a decision is rendered. He felt that avenue was missing from the amendment and that it was necessary to give adjacent property owners the opportunity to know what is going on around them and provide input. He said in asking the Town how many properties were non-conforming the answer was upwards of 100. He doesn't know why the Board of Adjustment would be eliminated. He reiterated that neighboring properties should be contacted if setbacks would be increased. He said he has spoken with his neighbors and they feel the same way. Mr. Witter

thanked the Board for their time. Mayor Knight thanked Mr. Witter for his input. Commissioner DiStasio pointed out that the proposed amendment does not do away with the Board of Adjustment; there would still be a Board of Adjustment and they would still be necessary in Calabash.

*There being no further comments from the public forthcoming, Commissioner Buccilli moved to close the public hearing, seconded by Commissioner Melahn and unanimously carried.*

#### **MINUTES:**

1. Board of Commissioner Regular Meeting June 12, 2012—Open Session
2. Board of Commissioners Regular Meeting June 12, 2012—Closed Session
3. Board of Commissioners Special Meeting June 25, 2012—Open Session
4. Board of Commissioners Special Meeting June 25, 2012—Closed Session

*Commissioner Buccilli moved to approve minutes 1-4, as presented, seconded by Commissioner DiStasio and unanimously carried.*

#### **MAYOR'S COMMENTS:**

Mayor Knight noted that the names filling the large dry-erase board in Sanborn Hall are those who assisted in making the 4<sup>th</sup> of July event a great success. She urged everyone to read the names carefully when the Board retires to closed session later in the evening. She said all these people came together for the community to give the residents of Calabash and Carolina Shores a beautiful 4<sup>th</sup> of July event. She gave special thanks to Mayor Goodenough of Carolina Shores and their Board of Commissioners in particular Commissioner Dunn who assisted with the sale of food/beverages at the event. She also gave special thanks to the Carolina Shores Town Administrator, Mike Hargett, and his wife who came out early in the morning to help set-up.

Mayor Knight noted that she and Town Administrator Nance have been afforded the opportunity to meet with Mr. Fish of Brunswick County Senior Resources to talk with him about the needs of Calabash residents. She thanked Mr. Lawing, County Manager, for taking the time out of his busy schedule to come to Calabash and discuss senior resources being extended to our community. Further, she and Mr. Nance were able to attend a meeting at the new Brunswick Community College (BCC) South Campus just a couple miles from Town Hall to see all they have to offer. It is a beautiful facility and a wonderful meeting.

She also attended the opening of new Lower Cape Fear Life Care Center, a Hospice House, another beautiful facility. The opening was well attended and we are fortunate to have this resource in Brunswick County. She thanked the Elks for the invitation to speak at the Flag Day Ceremony and for making her feel so welcome at the event. Also during the past month, Mayor Knight attended the grand opening of the new urgent care, Doctor's Care, just over the state line in Calabash/Little River located at 2246 HWY 17.

Mayor Knight thanked Mr. Jim McCartney, Incident Commander, for holding a meeting of the Calabash Emergency Management Committee to keep the Town well informed of Tropical Storm Debbie, which thankfully was not a threat to Calabash/Brunswick County. She thanked Building Inspector, Stanley Dills, for taking time out of his busy schedule to show other possible alternate sites for the 4<sup>th</sup> of July

event since the site next to Captain John's was only available on the 4<sup>th</sup> of July. She noted that the Town is looking to future. Mr. Dills will be attending training to become certified in launching fireworks. We have learned that it is not difficult to obtain fireworks but rather it is a challenge to find someone licensed to launch them. Both Captain John's and Mr. Hansen have indicated that it is likely they will not be renewing the property leases with the Town and in fact, they might wish to cancel the agreement(s) prior to the expiration next June. This means the Town will need secure a new location for events such as the 4<sup>th</sup> of July and the Farmer's Market. Mayor Knight said she is moving forward by already looking into properties that might be available for lease, purchase, or contract in the future. Mayor Knight reminded everyone that she is always in her office at Town Hall on Tuesday and Friday afternoons as well as many other times during the week should anyone wish to speak with her; all commissioners are aware of her office hours and availability and she will update them when appropriate. She said her list is not complete at the present time and she is still gathering information. She said it has been a busy month but it has been happy and productive; she has kept the Town Administrator extremely busy. Mayor Knight noted that Town Hall Day will be held Friday, July 27, 2012 from 10:00 AM to 2:00 PM; the focus will be on the history of hurricanes and hurricane preparedness; it will be a fun and informative day. She urged everyone to attend.

Mayor Knight informed everyone that she and Mr. Nance attended an MPO meeting and there is another meeting coming up in the middle of July at St. James Plantation. There are going to be changes for are area. The Census dictates that Brunswick County is now going to be a part of the Myrtle Beach MPO. Mr. Nance has contacted Senator Rabon regarding this change. We are concerned that this change to the MPO could be negative for Calabash and might cause us to raise taxes down the road if DOT projects are cut. It will be interesting to see what happens in mid-July at the next MPO meeting. She said that the Town will keep everyone abreast of any changes. Mayor Goodenough of Carolina Shores noted that he believed the MPO meeting in St. James occurred yesterday; Mayor Knight and Mr. Nance had been informed that the meeting would not be held until the 17<sup>th</sup>; they would look into the matter.

**PUBLIC COMMENTS:**

1. Mr. William Seip of 873 Greenwood Court thanked the Board/town staff for the new sign at the recycling drop-off. He felt the design of the sign and use of colors was a great execution that should help with compliance. Mayor Knight thanked Mr. Seip for making the suggestion to have a new sign prepared. He added that it is difficult to hear the Board members while they are seated at the dais; he asked that everyone speak into their microphones. Mayor Knight addressed all the public that was present by stating if anyone is having trouble hearing to simply raise their hand.

**CORRESPONDENCE:** Mayor Knight read correspondences from Devaun Park and the Town of Carolina Shores/Mayor Goodenough regarding the success of the Independence Day Event. She also read correspondences from the Calabash Volunteer EMS and the NC Housing Finance Agency (information regarding this program is available in the Town Clerk's office). Likewise there was an item of correspondence entitled "Avoiding Heat Stroke". All five items of correspondence are attached hereto and made a part of these minutes.

**TOWN ADMINISTRATOR'S REPORT:** Mr. Nance's written report is attached hereto and made a part of these minutes.

**BUILDING INSPECTOR'S REPORT:** Mr. Dills' written report is attached hereto and made a part of these minutes.

**PLANNING & ZONING BOARD REPORT:** Mayor Knight noted that there was no report this month because a meeting was not held in July.

**COMMITTEE REPORTS:**

- 1. Calabash Fire Department:** Commissioner Walton reported that the CFD responded to 8 building fires with 68 firefighters, 2 false alarms/12 firefighters, 1 woods fire/8 firefighters, 5 motor vehicle accidents with no major injuries/30 firefighters/EMTs, 1 motor vehicle accidents with injury/8 firefighters/EMTs, they had 7 other calls with 38 firefighters/EMTs/other personnel. The CFD responded to 34 calls in the Town of Calabash; 32 calls in Carolina Shores; 43 calls to Brunswick County areas in their jurisdiction; 4 mutual aid calls in Brunswick County; and 5 mutual aid calls to Horry County; a total 8 fire, 16 miscellaneous, and 99 EMS for a combined total of 123 calls during the month of June. Construction bids for the new fire station have been sent out. Mayor Knight thanked the CFD for all of their assistance with the 4<sup>th</sup> of July. Mayor Knight also noted that the CFD responded quickly to a car accident near the intersection of Beach Drive and Thomasboro Road—they did an excellent job of controlling traffic. She further thanked them for a job well done in response to a car fire at Calabash Town Square.
- 2. Finance:** Commissioner DiStasio reported there is a total of \$1,031,114.64 in the main bank account and \$405,165.41 in the Money Market account for a combined total of \$1,436,280.05. Commissioner DiStasio noted that the Board had been provided a copy of the spreadsheet she has been preparing which gives a break-down of everything that was spent over the past month (a copy of which is attached hereto and made a part of these minutes). Mayor Knight thanked Commissioner DiStasio for her dedication, time and hard work in preparing this spreadsheet.
- 3. Town & Merchant:** Commissioner Nance reported there was not a meeting of the Calabash Merchants Association this past month.
- 4. Community Service:** Mayor Knight requested everyone stand; Commissioner Buccilli received a round of applause for her tireless efforts in making the 4<sup>th</sup> of July event a huge success this year. Commissioner Buccilli thanked everyone that volunteered to help make the 4<sup>th</sup> of July a wonderful event. She gave special thanks to Jim McCartney for weeks of preparation and working all day and night on the 4<sup>th</sup> of July; Stanley Dills for all of his knowledge; Chuck Nance for getting the fireworks for the 4<sup>th</sup>; Kelley Southward for working in the hot sun all day on the 4<sup>th</sup>; and Mayor Knight for distributing hot dogs for the duration of the event. She noted that the large white board in Sanborn Hall is filled with all the names of the volunteers who helped with the event that was put together in a matter of 6 weeks and a huge success. Mayor Knight pointed out the efforts of many of the names included on the white board and again thanked everyone who helped as it couldn't have been accomplished without all of these people working together for the good of our communities.
- 5. Stormwater:** Commissioner Walton noted that there weren't any problems to report as there has been any rain.
- 6. Emergency Management:** Mr. Nance reported that the EMC met last month; a slide series giving possible scenarios after a disaster were reviewed. He is hopeful a simulation event that gets Damage Assessment volunteer members out in the field will come to fruition in the coming months. It was noted that there would be a Safety Committee Meeting sometime in the

beginning of August for the Brunswick County Sheriff's Department to come and talk about community watch and other safety related matters that will be beneficial to residents of Calabash. Commissioner Walton noted the correspondence in the Board's packets about heat stroke; he read the symptoms so that everyone could be aware.

7. **Personnel:** Commissioner Melahn thanked all town personnel for their hard work on the 4<sup>th</sup> of July. She noted that the position of Office Assistant has been offered to Mrs. Sherri Robinson who is slated to begin working on July 12<sup>th</sup>.
8. **Long Range Planning:** Commissioner Buccilli noted the LRPC discussed the plumbing and electric installations at the park. Mr. Nance further noted that swings have been ordered and the fence contractor should be installing the fence next week.

**PUBLIC COMMENTS #2:** none forthcoming.

#### **OLD BUSINESS:**

1. **Discussion/Action to consider approving the proposed amendment to the UDO, Article 11, Note 6 regarding setbacks for odd/irregular shaped lots and nonconforming lots of record (staff).**

Mayor Knight asked for Mr. Dills to comment on any issue that might be important for the Board to consider in making their decision on this item. Mr. Dills noted that there are many properties in Town that do not meet the minimum requirements set forth in the applicable zoning district due to shape and size of existing lots. He said the intent is to simply relieve a degree of burden on property owners while still protecting neighboring properties. The intent is NOT to relieve setbacks in their entirety by any means. Further, it is not the intent of the proposed amendment to create more difficulties. Currently the only recourse any property owner has to receive any setback relief (no matter how minimal) is to go before the Board of Adjustment who has very rigid state mandated guidelines in which to follow in granting a variance for setback relief. Mr. Dills said by simply reading the proposed amendment one might get the impression that the provisions are extensive but in reality it will only offer minor relief under specific circumstances. Mr. Dills said the amendment has been drafted based upon 5 years of past experience in dealing with zoning issues as they relate to building in Calabash. He said if you read it carefully, one could not have relief to all four setbacks; rather only 2 of the 4. Further, if someone has an existing nonconforming setback they would only be able to choose one other setback to obtain minimal relief.

Mayor Knight opened the matter for discussion amongst the Board. Commissioner Nance said he has been following this matter through the Planning & Zoning Board (PZB) minutes and reports and he agrees with what they have proposed. Commissioner Buccilli asked if the matter should be sent back to the PZB to address the issue of adjacent property owner input brought up during the public hearing. Commissioner DiStasio said the PZB very carefully reviewed this matter for several months; tweaking and re-tweaking the proposal before finally recommending approval of what is before the Board this evening. Commissioner Melahn said that she agrees with what the PZB and staff has proposed. Commissioner Walton said he too agrees with the intent of the proposal but wondered if some language could be added to address the concern of the town giving notice to and obtaining input from adjacent property owners.

Mr. Dills said there is a similar situation when a CAMA permit application is filed; adjacent property owners are notified of the proposal/application and given so many days in which to forward their input on the matter. Mr. Dills suggested that any property touching a subject property could be notified in writing of what the subject property owner is proposing then given a predetermined amount of time to contact town hall with their opinion on the matter. The Board seemed agreeable to this suggestion being added to the proposed amendment. Commissioner Nance pointed out that anyone still has the right to appeal to the Board of Adjustment so long as they meet the qualifications for cases to be heard by the Board of Adjustment. Ms. Southward suggested that the following language be added to the end of the proposed amendment: "Prior to approving any relief of setbacks based upon the aforementioned, the Administrator or his Agent shall notify adjacent property owners who shall have 14 calendar in which to provide comment on the proposed relief before a final decision is rendered."

*Commissioner DiStasio moved that the proposed amendment to Note 6 of Article 11 of the Calabash UDO regarding setback relief under specific circumstances proposed by the PZB be approved as amended with the language included above; seconded by Commissioner Nance and unanimously carried.*

**PUBLIC COMMENTS #3:** none forthcoming.

**NEW BUSINESS:**

**1. Discussion/action to consider approving an amended budget for the 2011/2012 Fiscal Year (Chuck Nance).**

A copy of the amended budget is attached hereto and made a part of these minutes. Mr. Nance explained that an amended budget is a financial mechanism that allows a municipality to change the budget for the previous fiscal year to better reflect the actual overages/underages to revenues and expenditures. The problem is that it is still a budget, not an actual; which can be a little confusing. For instance if revenues greatly exceed the original projection (i.e. what was approved in the original budget) then the expenditures should be shown as higher also. This is because budgets should balance. This could be done in the event of an underage as well. The audit, performed by an independent auditing firm, will show exactly where all line items ended; the audit is an actual of all accounts. The proposed amended budget more accurately reflects the original estimates included in the adopted budget for the 2011/2012 Fiscal Year. Mayor Knight asked if the Board had any questions; there were none forthcoming. *Commissioner Buccilli moved to approve the amended budget for the 2011/2012 FY, as presented, seconded by Commissioner Melahn and unanimously carried.*

**2. Discussion regarding the possibility of Brunswick County opening a Senior Center in Calabash (Mayor Knight).**

Mayor Knight reiterated that she and Mr. Nance had the opportunity to meet with Mr. Lawing, Manager of Brunswick County, and Mr. Fish, Director of Senior Resources, during the past month to discuss the possibility of Brunswick County extending a Senior Resources Center to the municipal boundaries of Calabash. During their meeting Mr. Lawing and Mr. Fish expressed the desire to know how well utilized a center would be in Calabash. Mayor Knight said a center here in Town would provide at least one hot meal a day, activities, a possible senior day care, and social workers. Mayor Knight noted that what a lot of people don't realize is that the age of

Calabash residents is on average 20 years greater than surrounding towns. Often there are senior couples where one spouse requires constant care from the other, who then never receives the opportunity to socialize. A senior center of this nature would allow care for the spouse who requires such and at the same time give the opportunity for the other spouse to get out and socialize with peers and participate in activities. Mayor Knight noted that a senior center in Calabash is only in the discussion stage at this point mainly because we don't know how many Calabash residents would utilize such a facility.

**3. Discussion/action to consider authorizing the Town Administrator to prepare and mail a survey to Calabash residents to acquire interest/non-interest in having a Senior Center in Calabash (Mayor Knight/Mr. Nance).**

Since we do not have an idea at this time as to how many Calabash residents would utilize the services offered by a Senior Center, a good way to gather that information would be send out a survey. During the discussion of a survey it was determined that, for now, it should only be sent to Calabash residents and the survey should note that there would be no direct cost to the citizens or the Town but rather that it would be funded by Brunswick County and Brunswick County Senior Resources. The survey is necessary for Brunswick County to get an idea of how much a center in Calabash would be utilized. The return postage would cost the Town roughly \$810 plus there would be some printing costs *Commissioner DiStasio moved to direct the Town Administrator to prepare and mail a survey to Calabash residents inquiring interest in a Senior Center in Town, seconded by Commissioner Buccilli and further discussion ensued.* Commissioner Nance opined that it would be better to try and leave surveys at Town Hall and businesses in Town and advertise where surveys could be found in order to save money; he felt once there was more of a commitment from the County then send a survey but save money now. Mayor Knight said surveys could be left in the local drug stores and local doctors' offices where seniors frequent but still felt it was important to send out the surveys as we are specifically trying to see how many Calabash residents would use the center. It was noted that there was a motion and second on the table to prepare and mail the survey. Commissioner DiStasio said she did not wish to amend her motion as she felt the survey should be sent to residents' homes so we can ensure our residents received the survey. Commissioner Nance felt there were a lot of other viable avenues that are less costly to get the survey out then the funds that would be expended for a mailing could be used in a better manner when we know how many residents are interested. *There being no further discussion, Mayor Knight called for a vote to the motion on the table, which carried by a vote of four (4) to one (1) with Commissioner Nance voting in opposition.*

**4. Discussion/action regarding 15% of ABC funds payments to the Calabash Fire Department and Calabash EMS (Commissioner DiStasio).**

Commissioner DiStasio reported that as of today, the Town of Calabash has received first, second, and third quarter payments from the ABC Board. She noted that last year the distribution of these funds was changed so that 100% of ABC Board payments now comes directly to the Town and the Town is then supposed to distribute 15% each to the Calabash Fire Department and EMS. The ordinance requiring this distribution says it can be done in anywhere from 1 to 4 payments. As of today, the Town has yet to distribute anything to the fire department or EMS. She would like to see the 15% payment (15% to each of the two entities) made now for the 3 quarters thus far received. A second payment can be made once the fourth

quarter (and any overage/audit payment) is received from the ABC Board. Commissioner Nance had no problem with Commissioner DiStasio's recommendation. *Commissioner Buccilli moved that the Town pay the 15% ABC distribution for the first three quarters to the Calabash Fire Department and EMS (15% to each entity) now and make a second payment of 15% once the fourth quarter and/or audit payments are received; seconded by Commissioner Walton and unanimously carried.*

**CLOSED SESSION:**

**1. Pursuant to G.S 143-318.11(a)(6) Personnel Matters/annual employee evaluation.**

*Commissioner Melahn moved that the Board enter into Closed Session pursuant to G.S 143-318.11(a)(6), seconded by Commissioner Buccilli and unanimously carried.*

*Upon returning to Sanborn Hall from the Closed Session, which was held in the Town Administrator's office at Town Hall, Commissioner Nance moved that the Board enter into Regular Session, seconded by Commissioner DiStasio and unanimously carried.*

**ACTION AS A RESULT OF CLOSED SESSION:**

*Commissioner Nance moved that based upon the annual evaluation of Mr. Bill Danford, he be given a 2.5% pay increase to be effective upon his anniversary date, seconded by Commissioner Melahn and unanimously carried.*

**PUBLIC COMMENTS #4:**

1. Mr. Bill Danford, Town Service Employee, thanked the Mayor and Board of Commissioners for his salary raise.

**BOARD COMMENTS:** none forthcoming

**ADJOURN:** *Commissioner DiStasio moved to adjourn at approximately 7:45 PM, seconded by Commissioner Buccilli and unanimously carried.*

(SEAL)

Attest:

\_\_\_\_\_  
Mary Louise Knight, Mayor

\_\_\_\_\_  
Kelley Southward, Town Clerk